



**Registration deadline:  
October 1st (winter term)  
April 1st (summer term)**

**Students' Office**

**Registration form for the refugee guest auditor program**

Winter term 
 Summer term

Were you registered as a guest auditor at Osnabrück University the previous term? If so, please enter your previous "Matrikelnummer":

Previous Matrikelnummer.:

Name:	First name:
Street:	Street number:
Post code:	City:
Date of birth:	Place of birth:
Nationality:	Email address:
Phone:	Female      Male      Neither/other

**I want to participate in the following courses as part of the guest auditor program**

Subject/Field of study	Course ID	Professor/teacher	Course title	Hours/week (SWS)
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>

**If you are taking courses for credit, professors have to agree to and confirm your participation. Please have them confirm your participation in writing, either via signature on this form or via email. Attach their confirmation to this form.**

**The following documents have to be submitted with this form:**

- copy of identification document and residency status (at least confirmation as asylum seeker, "BüMA"), copy of secondary school diploma (German or English translation),
- copy of German language proficiency (level B1), if you want to take courses in German,
- copy of English language proficiency (level B1), if you want to take courses in English,
- if applicable: copy of university diploma or transcript of records from your previous university (German or English translation),
- and, if you are taking courses for credit or choosing courses outside the "Uni for All" program:
  - proof of professor's/teacher's approval (email or signature).

\_\_\_\_\_  
City, date

\_\_\_\_\_  
Your signature

## Students' Office

### Important information concerning the registration/guest auditor program:

#### You may submit the form via...

... post/mail to:

Universität Osnabrück  
Dezernat Studentische Angelegenheiten  
Neuer Graben 27 • 49074 Osnabrück

... email to:

studentsoffice@uos.de

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#### Course Options

You may choose courses both from the open guest auditor program, "Uni für Alle", and from the university course list in its entirety. You may earn up to 10 credit points (LP) in the chosen courses upon successful completion. You may have these credit points transferred when you formally enrol for a degree program at Osnabrück University. Note that if you are taking courses for credit, you are required to submit additional documents and get approval by the respective professors/teachers. It is also recommended to contact the professor/teacher beforehand regardless of whether or not approval is required, to ensure that the chosen course makes sense for you to enrol in.

The course list for the guest auditor program can be found here:

[https://www.uni-osnabrueck.de/studieninteressierte/gaststudium/uni\\_fuer\\_alle.html](https://www.uni-osnabrueck.de/studieninteressierte/gaststudium/uni_fuer_alle.html)

The course search and course list in its entirety can be found here (scroll down for PDF):

<https://www.uni-osnabrueck.de/studium/im-studium/veranstaltungssuche/>

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#### Filling out the Registration Form

Your registration can only be processed if the form has been filled out completely. If you require help with completing the form or if you have any questions concerning the guest auditor program, please contact the students' office, see contact information above.

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#### Participating in Courses

Especially courses that are held online require you to be in possession of a user account to log into the course system. As such, it is important that you register for the guest auditor program in a timely fashion, since late registration may cause you to miss the first sessions of your chosen courses. Please try and register before the deadline (see page 1) and contact the students' office if you have any questions.